

# General Information/Guidelines

- \_\_\_\_\_ Rental Fee: \$100/HR (Billing is in one hour increments \* you have 1 hour before event to set up at no charge)
- \_\_\_\_\_ \$100 deposit to hold date (payment applied to rental fee)
- \_\_\_\_\_ \$500 cleaning/ damage security deposit (separate payment due 30 days prior to even)
- \_\_\_\_\_ Event area is available for rent between the months of May and October.
- \_\_\_\_\_ Tenba Ridge Winery will sell wine and beer for the event/reserved venue. **NO** outside alcohol will be allowed or permitted. No wine will be served after 9 pm. No beer will be served after 11 pm.
- \_\_\_\_\_ You may bring in your own soda and water. **NO ALCOHOLIC CARRY-INS ALLOWED. CONFISCATION, \$500 FINE and/or EVENT WILL BE CANCELLED.**
- \_\_\_\_\_ No cooking is allowed inside Tenba Ridge Winery building.
- \_\_\_\_\_ No smoking is allowed inside the premise.
- \_\_\_\_\_ Caterers are responsible for the safe operation of any equipment and are responsible for cleaning their work areas after the event.
- \_\_\_\_\_ Food service or renter is responsible for placing trash properly in receptacles.
- \_\_\_\_\_ Take advantage of the natural beauty Tenba has to offer. If you decide to decorate, please make note of what is **NOT** allowed: no confetti, real candles (Unity candles will be permitted **ONLY** during ceremony), no tape to walls, ceilings or glass windows/floors.
- \_\_\_\_\_ Children are not permitted to wander the grounds unsupervised by an adult.
- \_\_\_\_\_ Music will end by 11:30 pm.
- \_\_\_\_\_ Winery grounds need to be vacated by all guests no later than midnight.
- \_\_\_\_\_ We reserve the right to escort any persons of bad conduct off the premises.
- \_\_\_\_\_ Tenba Ridge Winery is hereby released from any liability for any physical injuries or property damaged while sustained by or to the client and/or their guests. The client agrees indemnity holds harmless to Tenba Ridge Winery for any physical injury or property damage.
- \_\_\_\_\_ Tenba Ridge is not responsible and therefore cannot be held accountable for changes made due to Mother Nature and/or disasters.
- \_\_\_\_\_ All clean-up, including equipment, food, personal items and decorations must be cleaned up at the end of the event. Late cleanup charge of \$100/hour will apply if not done by contracted time.
- \_\_\_\_\_ Cleaning/Damage Security Deposit will be refunded and mailed within one month from date of event, as long as facility is back to original condition. Damage or situations that warrant extra cleaning will result in extra fees charged.
- \_\_\_\_\_ A 50% refund of the deposit will be returned if the event is cancelled 6 months prior to the event date. If the event is cancelled **AFTER** the 6 month period, there will be **NO** refund of the deposit. A Tenba Ridge Cancellation form must be completed and signed by the client and Representative.